



Please send an application form and/or C.V. together with a covering letter stating the post title and explaining why you feel you are suitable to:

Lucy Gibb
Human Resources Administrator

Ecovert FM Ltd
Elizabeth House
39 York Road
London
SE1 7NQ

or email: recruitment@ecovertfm.co.uk

Closing date:
25 July 2008

Phone A Friend Scheme

If you know someone who maybe interested why not tell them about this vacancy and get them to apply. Make sure you complete a Phone a Friend Scheme Claim form and you may receive a cash reward*

*subject to Terms & Conditions



Ecovert FM is the facilities management arm of the Bouygues group in the UK. We operate large scale contracts, particularly in the PFI market, the result of a successful partnership with our construction sister company, Bouygues UK.

OPERATIONS

CABINET OFFICE Porter/Driver (Catering)

An opportunity has arisen on the Cabinet Office Contract for a Driver/Hospitality Assistant for the Catering Department.

You will assist the Catering team in the delivery of Catering and Hospitality Services in connection with specific Cabinet Office buildings, and will also be responsible for driving a Company van.

You will need to hold a full clean valid UK driving licence and have good customer service and time keeping skills. You will need experience in hospitality work and an understanding of food hygiene. Previous portering experience would be advantageous, as well as a basic food hygiene certificate and a knowledge of manual handling.

A uniform and protective clothing will be provided. The basic hours are 8am to 4pm, Monday to Friday.

The post offers an attractive salary and benefits package, according to the skills and the experience the applicant brings to the role.

Employment in this post is dependant upon obtaining security clearance.

ECOVERT FM IS CONTINUALLY WORKING TOWARDS BEING AN EQUAL OPPORTUNITIES EMPLOYER